



XCEL'S COVID-19 JOBSITE MINIMUM GUIDELINES

If these guidelines cannot be met, please contact Steven Prisk (310) 650-6433

- 1) Post, in areas visible to all workers, required hygienic practices including not touching face with unwashed hands or with gloves; washing hands often with soap and water for at least 20 seconds; use of hand sanitizer with at least 60% alcohol; cleaning AND disinfecting frequently touched objects and surfaces such as workstations, keyboards, telephones, handrails, machines, shared tools, elevator control buttons, and doorknobs; covering the mouth and nose when coughing or sneezing as well as other hygienic recommendations by the CDC.
- 2) Maintain a daily attendance log of all workers and visitors.
- 3) Preclude gatherings of any size, and anytime two or more people must meet, ensure minimum 6-foot separation.
- 4) XCEL shall designate a site specific COVID-19 Supervisor to enforce this guidance. A designated COVID-19 Supervisor shall always be present on the construction site during construction activities. The COVID-19 Supervisor can be an on-site worker who is designated to administer this role.
- 5) Identify “choke points” and “high-risk areas” where workers are forced to stand together, such as hallways, hoists and elevators, break areas, buses, and control them so social distancing is maintained.
- 6) Minimize interaction when picking up or delivering equipment or materials and ensure minimum 6-foot separation.
- 7) Stagger the trades as necessary to reduce density and maintain minimum 6-foot separation social distancing.
- 8) Discourage workers from using other workers’ phones, desks, offices, work tools and equipment. If necessary, clean and disinfect them before and after use.
- 9) Clean your hands often with soap and water for at least 20 seconds, especially after blowing your nose, coughing, sneezing, or having been in a public place.
- 10) Immediately contact your superintendent if you or a family member is diagnosed with COVID-19.
- 11) Stay home if you are sick, go home if you feel sick.
- 12) If someone in your household becomes sick, stay home and call your supervisor.
- 13) XCEL employees must wear face coverings over their noses and mouths while performing their work. The face coverings are not medical-grade masks or N95 respirators, but rather, fabric coverings, such as scarves and bandanas. Xcel will provide, non-medical grade face coverings for their employees.
- 14) All reusable face coverings must be frequently washed (at least once a day) for the health and safety of themselves and others. Single-use face coverings must be properly discarded into trash receptacles.
If you do not feel comfortable working, don't. Please contact your superintendent if you're not comfortable working.

If connecting to or working on live sewer, vents, exhaust fans, and HVAC Equipment discharges, contact your Safety Technician.